



ANNEX 1

East & North
FINLAND
Itä- & Pohjois-
SUOMI



This High Impact Action is made possible thanks to funding from the European Commission:



Instructions for East and North Finland in industrial transition – High Impact Action Application:

- Only application/proposal following the given title structure for the HIA application will be considered as eligible.
- HIA application/proposal must not exceed 12 pages in total. It is lead partners' responsibility to keep the page limits. Evaluation panel will be instructed to disregard any excess pages above the 12-page limit. Please, use tables, illustrations or charts to demonstrate proposed project idea
- In addition to the proposal, the lead partner must deliver signed declaration of honour by using the given template (Annex 2)
- Send application in PDF format to hia@lapinliitto.fi before 2nd October at 16.00 o'clock (Helsinki time)

The HIA Application structure is as follows:

1 / ADMINISTRATIVE INFORMATION

- Application I title and acronym
- Abstract
- Consortium: introduction of the consortium members: role, name, region, VAT number, legal representative, contact details and website
- Person in charge of the HIA application: name, organisation, title, contact details

2 / FIT WITH THE HIA PRIORITIES

- How does the proposed project idea address the HIA priorities and call challenges (see guideline)?
- How does the project idea provides the added value for the ENF interregional and cross-sectorial collaboration?

3 / EXCELLENCE - INNOVATIVENESS OF THE IDEA

- What are the objectives, expected outcomes and methodological approach of the proposed project idea?
- What are the competitiveness advantages of the proposed idea compering to existing solutions?
- What is the current TRL level and how it will be developed to the next level(s)?
- What makes the proposed idea innovative and helps to solve current problem?

4 / IMPACT

- What are the market opportunities for the innovation?
- How does the proposed idea/solution will provide benefit for the direct beneficiary and end user(s)?
- What are the business targets or Key Performance Indicators of involved business(es)?
- How do you intend to guarantee the effectiveness and the exploitation of the proposed project idea?

5 / IMPLEMENTATION

- How will the project be implemented in the given timeline? Please provide
 - clear and realistic objective



- comprehensive and feasible timeline
- the proposed team with the clear roles and responsibilities
- What will be the total budget of the project?
 - please use following table for the budget to clarify staff cost and external services.
 - only the lead partner can declare the staff cost. Costs of other consortium members shall be categorised as external services.
 - Own contribution can be shown in both staff or external services
 - Own contribution must be minimum 20% of total cost
 - Indirect eligible costs can be max 7% of total cost
 - Voucher can be max 45 000€

HIA project cost				HIA project Financing		
Direct eligible cost	2019	2020	Total	Voucher	Own contribution	Total
● Staff						
● External services						
Indirect eligible cost						
Total						

